

## Laboratory Procedure

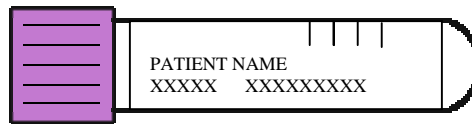
Warren General Hospital  
 Warren, Pennsylvania  
 Title: Barcode Labeling of Specimens

Category: Chemistry  
 Number: 2345  
 Rev: 3/31/05

For optimum instrument operation, specific guidelines should be followed for the type of labels and placement of labels on specimens. General requirements are:

- Labels should be placed on specimen tubes so the left side of the label is at the top end of the tube.
- Labels must be placed on specimen tubes with the bottom edge of the label parallel to the label on the tube.
- Instruments cannot read labels that are not placed on specimen tubes according to these guidelines.

Date and time of collection and initials of collector, if appropriate, should be written on each specimen.



TEST, APRIL A#F72571359 U#G119455 44/F DOB:03/03/1959 Dr: OUT OF AREA Collected:6/30/03-1028  OPD <span style="float: right;">(1)</span>	TEST,APRIL A#F72571359 6/30/03 <span style="float: right;">(2)</span> <hr/> TEST,APRIL A#F72571359 <span style="float: right;">(3)</span>
TEST,APRIL [586393] 0630:H00092R F72571359 (G119455) 0.2 LAV CBCA,MANUAL DIF <span style="float: right;">(4)</span>	TEST,APRIL (586393) 0630:H00092R <span style="float: right;">(5)</span> <hr/> 0630:H00092R TEST,APRIL F72571359 CBCA,MANUAL DIF <span style="float: right;">(6)</span>

Refer to next page for labeling details.

Approved by \_\_\_\_\_ Date \_\_\_\_\_

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DEPARTMENT/TEST	SPECIMEN CONTAINER	LABEL	LABEL PLACEMENT
HEMATOLOGY	<b>Lavender-top</b> <b>3cc</b>	Large Barcode (4)	Left edge of label close to top of tube
	<b>Blue-top</b> <b>3 cc</b>	Small Barcode (Large barcode label is also acceptable) (4) or (5)	Left edge of label close to top of tube
BLOOD BANK	<b>Pink-top</b> <b>6 cc</b> or <b>Red-top</b> <b>10 cc</b> <b>(Glass only)</b>	Two labels required: Any label with complete, legible name <u>AND</u> Label from BB Band	No specific placement Follow general guidelines
CHEMISTRY			
REFER. TESTS	Specimen tube(s) indicated on label	Small Barcode (5) or non-barcode labels only (1), (2), (3) or (6)	No specific placement Follow general guidelines
GENERAL CHEMISTRY	<b>Red-top</b> <b>5 cc</b>	Large Barcode (4) or Small Non-barcode label (6)	Left edge of label at or just above the label on the tube
	<b>Gold-top</b> <b>4 cc</b>	Large Barcode (4)	Left edge of label close to top of tube
	<b>Green-top (LiHep)</b> <b>3 cc</b>	Large Barcode (4)	Left edge of label close to top of tube
	Less than ½ full	Small label with test name, do not use barcode label (6)	No specific placement Follow general guidelines
	<b>Green-top (NaHep)</b> <b>7 cc</b>		
	At least ½ full	Large Barcode (4)	Left edge of label at or just above the label on the tube
	Less than ½ full	Small label with test name, do not use barcode label (6)	No specific placement Follow general guidelines
HGB. A1C (GLYCO)	<b>Lavender-top</b> <b>3cc</b>	Large Barcode (4)	Left edge of label close to top of tube
URINE	<b>Twenty-four hour or timed specimen collected in 24-hr container</b>	Any label with complete legible name and test(s) name – DO NOT USE BARCODE LABEL (1) or (6)	No specific placement
	Random	Any label with complete legible name and test(s) name – DO NOT USE BARCODE LABEL (1) or (6)	No specific placement
MICROBIOLOGY	Urine, Body Fluid, Stool, Culture Swab, etc.	Any label with complete legible name and accession number – INDICATE TIME OF COLLECTION ON LABEL (1), (4) or (6)	No specific placement
	Blood culture	Any label with complete legible name and accession number- INDICATE TIME OF COLLECTION ON LABEL (1), (4) or (6)	No specific placement